



PRE-VIVA ASSESSMENT & THESIS SUBMISSION
-- MASTER'S BY RESEARCH AND PHD --

PROCEDURE

1. Student submits Thesis to Faculty. **(Section 1)**
2. Pre-viva assessment is made by the Panel of Assessors. **(Sections 2-4)**
3. The form is to be returned to the student for discourse with the Supervisor.
4. The necessary amendments / corrections are to be performed on the Thesis.
5. The Supervisor approves of the final Thesis draft. **(Section 5)**
6. Student returns the final Thesis draft to the Faculty for JKPSF's endorsement. **(Section 6)**
7. Faculty submits the Thesis **with this form** to the Centre for Graduate Studies. **(Section 7)**

SECTION 1: Student

(To be filled by Student.)

Name:		Matric. No.:	
Faculty:		Date:	
Semester Session/.....		Level of Study:	<input type="checkbox"/> PhD
Programme & Code:			<input type="checkbox"/> Master's
Title of Research:			
Supervisor(s): (Main Supervisor) (Co-supervisor 1) (Co-supervisor 2)		

SECTION 2: Assessment

(To be filled by Assessor.)

Item	Component	Comments
1	Title
2	Abstract

3	Introduction
4	Problem statement
5	Research objectives / questions
6	Literature review
7	Research design and output: - Research method - Data collection and analysis - Discussions and findings
8	Significance / Applied value of research
9	References

10	a) Language. <ul style="list-style-type: none"> • Please state if proofreading is necessary. • Proofreading: proof to be attached (if applicable).
	b) Organisation and format. <ul style="list-style-type: none"> • In accordance with Thesis Writing Guide UTHM.
	c) Plagiarism check. <ul style="list-style-type: none"> • Similarity Index \leq30%: proof to be attached.

SECTION 3: Outcome of Assessment

(To be filled by Assessor.)

Ranking (Tick ONE)	Descriptions
1	Excellent work with <u>optional</u> amendments proposed.
2	Good work with <u>minimal</u> amendments required.
3	Satisfactory work, but <u>minor</u> corrections are required.
4	Satisfactory work, but <u>substantial</u> corrections are required.

**The final thesis draft is to be endorsed by the Main Supervisor.*

SECTION 4: Assessor's Endorsement

(To be filled by Assessor.)

Name / Designation:

Faculty:

Signature:
(Official stamp)

Date:

SECTION 5: Supervisor's Declaration

(To be filled by Supervisor.)

I have reviewed the final Thesis draft and hereby affirm that it is to the best of my knowledge and professional judgement qualified for submission to the Examiners.

Name / Designation:

Signature:
(Official stamp)

Date:

SECTION 6: Faculty's Postgraduate Studies Committee (JKPSF)

(To be filled by JKPSF Chair.)

Endorsed by:

Name / Designation:

Signature:
(Official stamp)

Date:

SECTION 7: Centre for Graduate Studies- Receipt of Thesis

(To be filled by CGS.)

Received by:

Name / Designation:

Signature:

(Official stamp)

Date:



Endorsed by JAPS 9 JANUARY 2018