

(Please attached a copy of your offer letter)

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A. STUDENT PARTICULARS:

Name :

NRIC/Passport No. : Student's Matric No.:

Programme Offered:

Mode of Study : Research Coursework Mixed-mode

Number of Semester used: *e.g 2 semester on 6 semester maximum*

B. APPLICATION DETAILS:

Current registration status : Full-time Part-Time Off-shore

Registration status applied for : Full-time Part-Time Off-shore

Important Notes: Application to change registration status can only be made once. There will be a change in the fees rate. The remaining semester balance can be calculated by referring to the table at back of this form.

(Student's Signature)

Date:

C. RECOMMENDATION BY FACULTY:

Application Recommended Not Recommended

(Signature and official stamp)

Comments:

D. APPROVAL BY DEAN CENTRE FOR GRADUATE STUDIES:

Application Approved Not Approved

(Signature and official stamp)

Comments:

OFFICE USE ONLY:

Semester Balance :

Letter issued on :

Update to SMPs : Yes / No