



APPLICATION TO CHANGE PROGRAMME OF STUDY

(Please attached the copy of your offer letter)

COPYRIGHT – CENTRE FOR GRADTUE STUDIES UTHM	SECTION A: STUDENT’S AND APPLICATION DETAILS			
	Name			
	Address			
	NRIC/Passport No		Student’s Matric No.	
	Telephone Number		Email Address	
	Faculty			
	Funded students	Name of funding body/sponsor:		
		Have you obtained the permission of your sponsor <input type="checkbox"/> Yes <input type="checkbox"/> No		
		Source of funding: <i>Example: Research Grants, loan, scholarship</i>		
	Current Programme of Study	Programme:		
		Mode of Study: <input type="checkbox"/> Research <input type="checkbox"/> Coursework <input type="checkbox"/> Mixed-Mode		
		Registration Status: <input type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time		
	New Programme of Study	Programme:		
		Mode of Study: <input type="checkbox"/> Research <input type="checkbox"/> Coursework <input type="checkbox"/> Mixed-Mode <i>For research study: please provide new proposal to be evaluated by new faculty</i>		
		Registration Status: <input type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time		
Student’s Signature		Date:		
SECTION B: RECOMMENDATION BY CURRENT FACULTY				
I RECOMMEND / DO NOT RECOMMEND this application.				
<div style="border: 1px solid black; border-radius: 15px; padding: 10px; width: 100%;"> (Signature and official stamp) </div>		<div style="border: 1px solid black; border-radius: 15px; padding: 10px; width: 100%;"> Comments: </div>		
SECTION C: RECOMMENDATION BY PROPOSED FACULTY				
I RECOMMEND / DO NOT RECOMMEND this application.				
I nominate Prof./Assoc. Prof/Dras his/her Main Supervisor <i>(for research students only)</i>].				
<div style="border: 1px solid black; border-radius: 15px; padding: 10px; width: 100%;"> (Signature and official stamp) </div>		<div style="border: 1px solid black; border-radius: 15px; padding: 10px; width: 100%;"> Comments: </div>		
SECTION D: DEAN OF CENTRE FOR GRADUATE STUDIES APPROVAL				
Approved <input type="checkbox"/> Yes <input type="checkbox"/> No				
<div style="border: 1px solid black; border-radius: 15px; padding: 10px; width: 100%;"> (Signature and official stamp) </div>		<div style="border: 1px solid black; border-radius: 15px; padding: 10px; width: 100%;"> Comments: </div>		
SECTION E: OFFICE USE ONLY				
New offer letter issued on:		Updated to SMPs <input type="checkbox"/> Yes <input type="checkbox"/> No		