

POSTGRADUATE REGISTRATION PROCEDURE

CENTRE FOR GRADUATE STUDIES

UNIVERSITI TUN HUSSEIN ONN MALAYSIA



Visa Application (International Applicants Only)

- The Conditional Offer Letter should be downloaded from our portal prior to the Visa Application through the EMGS Malaysia Website <https://visa.educationmalaysia.gov.my>.
- Your Visa Approval should be uploaded to <https://shorturl.at/awDFP>.

Update the Student Details

- The student details should be updated accordingly.
- Once the information is accurately updated, local applicants can generate their Official Offer Letter through the portal.

*The full offer letter and confirmation letter for Visa Application should be claimed by international applicants at the Centre for Graduate Studies once they have reached UTHM.

Review your application

- The application results can be viewed at <https://cgsoffer.uthm.edu.my>.
- Kindly choose the appropriate level of education applied and input your NIRC / Passport number

Fee Payment

- The fee payment should be made through the portal <https://cgsoffer.uthm.edu.my>.
- Applicants shall automatically be redirected to the UTHM Bursary Portal.

Course Registration

- Course registration should be done via SMAPOnline portal at <https://smap.uthm.edu.my/>
- Should you have any further inquiries on course registration, please liaise with the respective faculty



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Student Identification Card (Matric Card)

The Matric Card should be obtained by each student at the UTHM Registrar's Office.

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Medical Check-up Results

- Students can undergo the medical check-up at UTHM Health Centre.
- Should the students choose to do the medical check-up at other hospitals or clinics, the results must be endorsed by UTHM Health Centre.

Guarantor Form

The completed guarantor form should be submitted to the UTHM Bursary office within the stipulated time

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Visa and Student Pass (International Students Only)

The Official Offer Letter and Confirmation Letter should be submitted to the UTHM International Office before the collection of Student Visa and Student Pass.