

TERMS AND CONDITIONS OF AN INTRODUCER FOR STAFF AND COMPANY

GENERAL

1. This scheme is only applicable and an incentive will be given to the introducer by the University WITH CONDITION that the new student has paid in full, fees for the first semester of study on the registration day and that he, without fail attends classes (lectures, tutorials, labs and any other method of study implemented by the University) for at least 30 days from the date of registration.
2. The status of the new student must be "ACTIVE". He/she cannot withdraw or postpone his/her study at least 30 days from the registration date.
3. There is no limit as to the number of students brought by the introducer for the purpose of incentives payment.
4. Introducer must register with the Centre of Graduate Studies and ensure that his appointment is still active when the claim is made.
5. The new student must insert their introducer's code into the online application system for introducer's verification. Failure to do so will result in no payment of incentives to that introducer.

INTRODUCER SCHEME

1. Company/UTHM Staff is eligible to be appointed as introducer for:
 - i. International undergraduate student; and
 - ii. International postgraduate student.
2. Introducer shall be able to get benefit of a one-off payment based on student tuition fees:
 - i. 20% of tuition fees per student (if enroll less than 10 students)
 - ii. 30% of tuition fees per student (if enroll 10 or more students)
3. The payment will be processed a month after student's registration and Introducer shall receive the payment within two to three months after student registration
4. Should the student received any form fee reduction from UTHM, the Introducer shall not be able to claim the incentive
5. Universiti Tun Hussein Onn Malaysia reserves the right to change the terms and conditions at any time without prior notice. In the event that any changes are made, the revised terms and conditions shall be posted on cgs.uthm.edu.my website immediately. Please check the latest information posted to inform yourself of any changes.