

SCHEDULE OF WORK
 PROGRAMME REGISTRATION, COURSE REGISTRATION, FINAL EXAMINATION,
 FINAL EXAMINATION RESULT AND CONFERMENT APPLICATION
 SEMESTER I SESSION 2021/2022*
 POSTGRADUATE PROGRAMME BY COURSE WORK / MIXED MODE / RESEARCH

| BIL | EVENT | TYPE | PERIOD (TIME) | DATE | ACTION |
|-----|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|--------------------------------------------------------------------|---------------------|-----------------------------------------------------------------------------------------------|
| 1 | New student registration Semester I Session 2021/2022 (Local Students) | | 1 day | 4 October 2021 | Faculty / PPS / PTM / Bursary / PKU / Registrar / International Office / Students |
| 2 | New student registration Semester I Session 2021/2022 (International Students) | | 1 day | 5 October 2021 | Faculty / PPS / PTM / Bursary / PKU / Registrar / International Office / Students |
| 3 | Program Registration and / or Course for Student with Special Case Semester I Session 2021/2022 a) In this period only programme and / or course registration for student with status Daftar Semula (DS), Kedudukan Bersyarat (KS), Tangguh Pengajian (TP) and those undergoing Latihan Mengajar (LM) will be processed b) Students with status Daftar Semula that DO NOT REGISTER THE PROGRAMME at the specific date, without acceptable reason from university, therefore the admission offer is automatically void | | 2 days | 6 – 7 October 2021 | Faculty / Bursary / PPS / PTM / Students |
| 4 | Application for changing Program of Study / Mode of Study / Status of Study (Full Time / Part Time) | | Within 2 weeks from the date of programme registration | 4 – 21 October 2021 | Faculty / PPS / Students |

| BIL | EVENT | TYPE | PERIOD (TIME) | DATE | ACTION |
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| 5 | Closing date for Program Registration and / or Courses for New Students (Course Work/Mixed-Mode) | | The last working day of week 2 | 21 October 2021 | Faculty / Bursary / PPS / PTM / Students |
| 6 | <p>The closing date of Course Pre-Registration Semester I Session 2021/2022</p> <p>After this period, student will be charged fine registration which is:</p> <p>i) A fine according to the rate of RM50 per course and an additional RM5 per day subject to a maximum of RM500</p> <p>ii) The application that due after the fine registration period without a reasonable excuse will be fined RM100 for one course subject to a maximum of RM500.</p> | | The last working day before the new semester begin | 3 October 2021 (7 September – 3 October 2021) | Faculty / PPS / PTM / Bursary / Students |
| 7 | LECTURE (Part One) SEMESTER I SESSION 2021/2022 | | 7 weeks (Week 1st until week 7) | 10 October – 27 November 2021 | Faculty / PPS / Students |
| 8 | <p>Senior student makes course correction for Semester I Session 2021/2022</p> <p>a) During this period, the Senior Student can add courses to the list of previous registration; drop courses from a list of previous registration; correct the course code register, add and/or delete status UK, HW, HS and HWUK</p> <p>b) Section correction</p> | | <p>a) 2 weeks (Until the last date of working day week 2)</p> <p>b) 2 weeks (Until the last date of working day week 2)</p> | <p>10 – 21 October 2021</p> <p>10 – 21 October 2021</p> | Faculty / PPS / PTM / Students |

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| 9 | Student with status Deferment of Semester [Tangguh Pengajian (TP)] Semester I Session 2021/2022 <i>After the deadline, the application for Deferment of Semester [Tangguh Pengajian (TP)] is NOT acceptable</i> | | 7 weeks (Week 1 until the last day of working day week 7) | 10 October – 25 November 2021 | Faculty / PPS / Students |
| 10 | CGS issued a warning letter to a student that does not register the course for Semester I Session 2021/2022 <i>Students who fail to make registration of the courses in the semester without reasonable reason that can be accepted by the University is considered to be failing in their study and will be dismissed.</i> | | (Week 3 - Appeal should be made within 14 working / business days) | 24 October 2021 | PPS / Faculty / Students |
| 11 | Students fill in the Progress Report in SMAP Online | | 13 weeks (Week 3 until week 15) | 24 October 2021 – 22 January 2022 | Faculty / Students |
| 12 | Student with status Course Withdrawal [Tarik Diri (TD)] Semester I Session 2021/2022 <i>After the deadline, the application passed the period of Course Withdrawal [Tarik Diri (TD)] will be fined RM50 for one course subject to a maximum of RM500</i> | | 3 weeks (Week 7 until the last day of working day week 9) | 21 November – 9 December 2021 | Faculty / PPS / Students |
| 13 | MID SEMESTER BREAK SEMESTER I SESSION 2021/2022 | | 1 week (Week 8) | 28 November – 4 December 2021 | Students |
| 14 | LECTURE (Part Two) SEMESTER I SESSION 2021/2022 | | 7 weeks (Week 9 until week 15) | 5 December 2021 – 20 January 2022 | PPS / Faculty / Students |

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| 15 | Students print the Official Course Registration Slip for Semester I Session 2021/2022 for Final Examination | | 3 weeks (Week 10 until week 12) | 12 – 30 December 2021 | Students |
| 16 | Closing date for Program Registration and / or Courses for New Students (Research) | | The last working day of week 11 | 23 December 2021 | Faculty / Bursary / PPS / PTM / Students |
| 17 | Final Exam Schedule (Draft) Semester I Session 2021/2022 distributed | | 3 weeks before Final Examination | 9 January 2022 | Faculty / PPS / Students |
| 18 | Final Exam Schedule (Official) Semester I Session 2021/2022 distributed | | 2 weeks before Final Examination | 17 January 2022 | Faculty / PPS / Students |
| 19 | FINAL EXAMINATION SEMESTER I SESSION 2021/2022 | | 3 weeks (Week 17 until week 19) | 30 January – 15 February 2022 | Faculty / PPS / Students |
| 20 | Examination Result Announcement (<i>Examination results is issued through the SMAP Online</i>) | | | 8 March 2022 | PPS / PTM / Students |
| 21 | Pre-Registration Course Semester II Session 2021/2022 <i>Registration is done by students through the SMAP online and students are required to print the course registration slip. Students need to get a signature of an academic Advisor/Supervisor on the slip and submit one copy of the course registration slip to the Faculty and PPS.</i> | | 1 week | 8 – 13 March 2022 | PPS / Faculty / PTM / Students |

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|-----|-------------------------------------------------------|------|------------------|----------------------------|----------|
| 22 | END OF SEMESTER BREAK SEMESTER I SESSION 2021/2022 | | 5 weeks | 16 February– 19 March 2022 | Students |

NOTE :

- * The date specified shall be subject to amendment from time to time.

Provided by :-
Centre for Graduate Studies
Universiti Tun Hussein Onn Malaysia
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