

SCHEDULE OF WORK
 PROGRAMME REGISTRATION, COURSE REGISTRATION, FINAL EXAMINATION,
 FINAL EXAMINATION RESULT AND CONFERMENT APPLICATION
 SEMESTER II SESSION 2019/2020*
 POSTGRADUATE PROGRAMME BY COURSE WORK / MIXED MODE / RESEARCH

NO	EVENT	TYPE	PERIOD (TIME)	DATE	ACTION
1	New student registration Semester II Session 2019/2020		1 day	25 February 2020	Faculty / PPS / PTM / Bursary / PKU / Registrar / International Office / Students
2	<p>Program Registration and / or Course for Student with Special Case Semester II Session 2019/2020</p> <p>a) In this period only programme and / or course registration for student with status Daftar Semula (DS), Kedudukan Bersyarat (KS), Tangguh Pengajian (TP) and those undergoing Latihan Mengajar (LM) will be processed</p> <p>b) Students with status Daftar Semula that DO NOT REGISTER THE PROGRAMME at the specific date, without acceptable reason from university, therefore the admission offer is automatically void</p>		2 days	26 – 27 February 2020	Faculty / Bursary / PPS / PTM / Students
3	Application for changing Program of Study / Mode of Study / Status of Study (Full Time / Part Time)		Within 2 weeks from the date of programme registration	25 February – 12 March 2020	Faculty / PPS / Students
4	Closing date for Program Registration and / or Courses for New Students (Course Work)		The last working day of week 2	12 March 2020	Faculty / Bursary / PPS / PTM / Students

NO	EVENT	TYPE	PERIOD (TIME)	DATE	ACTION
5	<p>The closing date of Course Pre-Registration Semester II Session 2019/2020</p> <p><i>After this period, student will be charged fine registration which is:</i></p> <p><i>i) A fine according to the rate of RM50 per course and an additional RM5 per day subject to a maximum of RM500</i></p> <p><i>The application that due after the fine registration period without a reasonable excuse will be fined RM100 for one course subject to a maximum of RM500.</i></p>		The last working day before the new semester begin	25 February 2020 (18 – 24 February 2020)	Faculty / PPS / PTM / Bursary / Students
6	LECTURES SEMESTER II SESSION 2019/2020 (Part One - Face to Face)		2 weeks (Week 1 until week 2)	01 – 17 March 2020	Faculty / PPS / Students
7	<p>Senior student make course correction for Semester II Session 2019/2020</p> <p><i>a) During this period, the Senior Student can add courses to the list of previous registration; drop courses from a list of previous registration; correct the course code register, add and/or delete status UK, HW, HS and HWUK</i></p> <p><i>b) Section correction</i></p>		<p>a) 2 weeks (Until the last date of working day week 2)</p> <p>b) 2 weeks (Until the last date of working day week 2)</p>	<p>01 – 12 March 2020</p> <p>01 – 12 March 2020</p>	Faculty / PPS / PTM / Students

NO	EVENT	TYPE	PERIOD (TIME)	DATE	ACTION
8	Student with status Deferment of Semester [Tangguh Pengajian (TP)] Semester II Session 2019/2020 <i>After the deadline, the application for Deferment of Semester [Tangguh Pengajian (TP)] is NOT acceptable</i>		7 weeks (Week 1 until the last day of working day week 7)	01 March – 14 June 2020	Faculty / PPS / Students
9	MOVEMENT CONTROL ORDER (COVID-19)		7 weeks	18 March – 02 May 2020	
10	LECTURES SEMESTER II SESSION 2019/2020 (Part Two - Pre-Distance Learning)		2 weeks (Week 3 until week 4)	03 – 14 May 2020	Faculty / Students
11	CGS issued a warning letter to a student that does not register the course for Semester II Session 2019/2020 <i>Students who fail to make registration of the courses in the semester without reasonable reason that can be accepted by the University is considered to be failing in their study and will be dismissed.</i>		(Week 3 - Appeal should be made within 14 working / business days)	03 May 2020	PPS / Faculty / Students
12	Students fill in the Progress Report in SMAP Online		14 weeks (Week 3 until week 17)	03 May – 10 August 2020	Faculty / Students
13	LECTURES SEMESTER II SESSION 2019/2020 (Part Three - Distance Learning)		2 weeks (Week 5 until week 6)	17 – 28 May 2020	Faculty / Students
14	Student with status Course Withdrawal [Tarik Diri (TD)] Semester II Session 2019/2020 <i>After the deadline, the application passed the period of Course Withdrawal [Tarik Diri (TD)] will be fined RM50 for one course subject to a maximum of RM500</i>		3 weeks (Week 7 until the last day of working day week 9)	31 May – 18 June 2020	Faculty / PPS / Students

NO	EVENT	TYPE	PERIOD (TIME)	DATE	ACTION
15	LECTURES SEMESTER II SESSION 2019/2020 (Part Four - Face to Face)		8 weeks (Week 7 until week 14)	31 May – 23 July 2020	Faculty / Students
16	Students print the Official Course Registration Slip for Semester II Session 2019/2020 for Final Examination		3 weeks (Week 10 until week 12)	21 June – 09 July 2020	Students
17	Final Exam Schedule (Official) Semester II Session 2019/2020 distributed		3 weeks before Final Examination	12 July 2020	Faculty / PPS / Students
18	REVISION WEEKS SEMESTER II SESSION 2019/2020		1 week (Week 15)	24 July – 02 August 2020	Students
19	Closing date for Program Registration and / or Courses for New Students (Research)		The last working day of week 15	30 July 2020	Faculty / Bursary / PPS / PTM / Students
20	FINAL EXAMINATION SEMESTER II SESSION 2019/2020		2 weeks (Week 16 until week 17)	03 – 13 August 2020	Faculty / PPS / Students
21	Pre Registration Course Semester I Session 2020/2021 <i>Registration is done by students through the SMAP online and students are required to print the course registration slip. Students need to get a signature of an academic Advisor/Supervisor on the slip and submit one copy of the course registration slip to the Faculty and PPS.</i>		1 week	07 – 13 September 2020	PPS / Faculty / PTM / Students

NO	EVENT	TYPE	PERIOD (TIME)	DATE	ACTION
22	Examination Result Announcement <i>(Examination results is issued through the SMAP Online)</i>			07 September 2020	PPS / PTM / Students
23	END OF SEMESTER BREAK SEMESTER II SESSION 2019/2020		5 weeks	14 August – 19 September 2020	Students

NOTE :

* Please note that this dates / schedule may be subject to change.

Provided by :-
Centre for Graduate Studies
Universiti Tun Hussein Onn Malaysia
 Updated on 30 March 2020