



# ***Student Academic Information System (SMAPOne)***

***<https://smap.uthm.edu.my>***

***Prepared by  
Academic Management Office and  
Information Technology Centre, UTHM***

- **Module in SMAP Online**
  - Bulletin
  - Biodata
  - Registration
  - Examination
  - Graduation
  - Student's Account
- **URL : <https://smap.uthm.edu.my>**



# Course Registration

- **Step 1**

- Open any internet browser, Go to the site **<https://smap.uthm.edu.my>**
- Enter your Matric Number & Password. **sample : gw230000@student.uthm.edu.my**
- For new student, default password is **IC Number / Passport**
- Click '**Log In**' button.

Fill in the  
matric number  
and  
password

SMAP Online  
Sistem Maklumat Akademik Pelajar

Enter your credentials to log on:

Matric number or staff username...

Password...

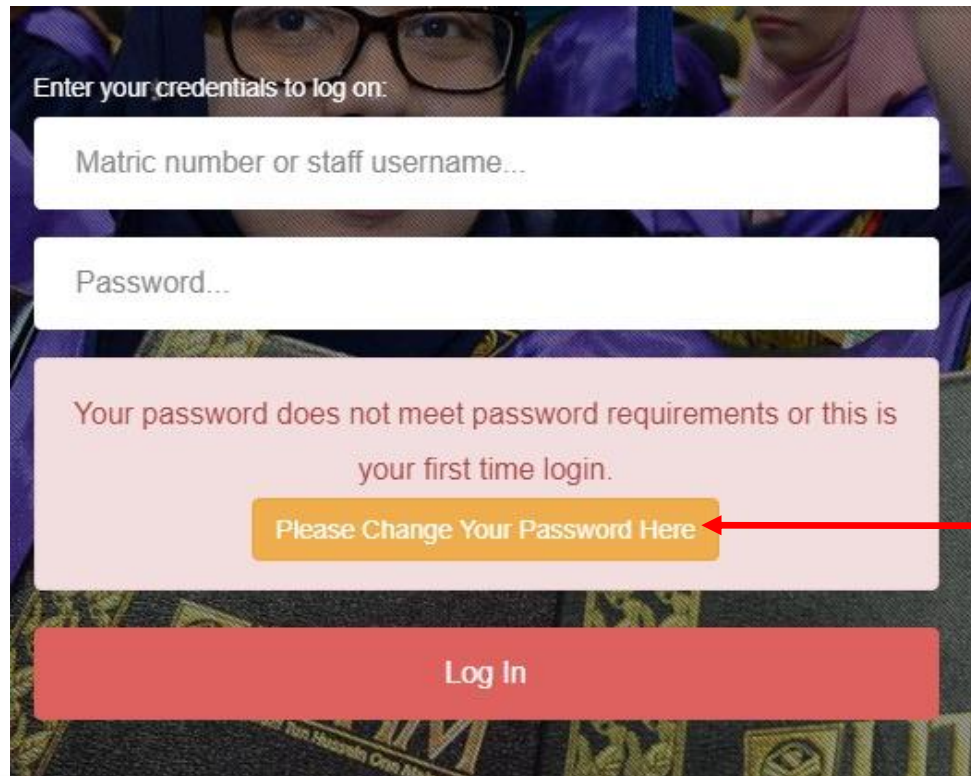
Log In

Click  
**Log In**  
button



- **Step 1 (continued)**

- New Student **must change the password after log into SMAPOnline for the first time.**
- **Click Please Change Your Password Here** button. Please follow the instruction given on that page and remember your new password afterwards



Enter your credentials to log on:

Matric number or staff username...

Password...

Your password does not meet password requirements or this is your first time login.

[Please Change Your Password Here](#)

Log In

Click this  
Button to  
change  
password

# Course Registration

- **Step 2**

- Dashboard page screen will be displayed.
- Click on the **REGISTRATION -> COURSE REGISTRATION** menu

Click  
Course  
Registration

UTHM - SMAPOnline

Secure | https://smap.uthm.edu.my/reg/courses

SMAPOnline  
Sistem Maklumat Akademik Pelajar

Search...

Active

(UG) MAIN NAVIGATION

- Dashboard
- Biodata
- Registration
- Course Registration**
- Credit Exemption
- ePSM / e-fypCEDS Online
- Industrial Training
- Examination
- Graduation
- Student Account
- Others
- Services

Course Registration | records of course registration

**Message**  
Please register courses correctly. If have an error, please contact Academic Administration Office or faculty.

**REGISTRATION INFORMATION**

SESSION / SEMESTER	REGISTRATION DATE		INSERT/DELETE COURSE DATE		CHANGE SECTION DATE		STATUS
	START	END	START	END	START	END	
20172018 / 1	06/08/2017 10:00:00	18/08/2017 00:00:00	20/08/2017 08:06:42	27/09/2017 00:00:00	20/08/2017 08:06:42	30/09/2017 00:00:00	

**12**  
Minimum Credits

**18**  
Maximum Credits

**13**

- **Step 3**

- Update Current Address will be displayed.
- Please **update** your **current address**, **phone number** and **alternate email**
- Click **Submit** to save and proceed to Course Registration Course page

Update current address, phone number and alternate email

Update Current Address | student's address information

**Message**  
Please update your current address information regularly. This is to ease University to contact you if have an emergency cases.

**CURRENT ADDRESS**

NAME

PARIT JAMBUL

Max 100 character on each input field

Postcode

Max 10 character

District

Max 55 character

State

Please select

Phone (House)

Max 20 character

Phone (Mobile)

Max 20 character;  
Example: +60191234567 (International Telephone Number)

Alternate Email

Max 50 character; Valid email format

UTHM Email

Max 50 character; Valid email format

Click Submit



# Course Registration

- **Step 4**

- List of Courses Offered will be displayed.
- Click the **Navigation** button to browse or **Enter Course Code/Name** to search specific course.
- Click the **Operation** button to insert/change course.

12

Minimum Credits

18

Maximum Credits

19

Credits Registered

Pre-Requisite

Slip

COURSES OFFERED

Show 10 entries

Search:

NO		CODE	COURSE NAME	SECTION	CREDIT	PRE-REQUISITE	STATUS	TYPE	LIMIT	CURRENT	ADD
11	+	BFC10303	ENGINEERING DRAWING AND CAD	7	3				30	8	+
12	+	BFC10303	ENGINEERING DRAWING AND CAD	8	3				30	0	+
13	≡	BFC10403	FLUID MECHANICS	1	3				60	25	≡
14	≡	BFC20601	MATERIAL AND FLUID LABORATORY	1	1				60	43	≡
15		BFC20601	MATERIAL AND FLUID LABORATORY	2	1				60	60	

NO

CODE

COURSE NAME

SECTION

CREDIT

PRE-REQUISITE

STATUS

TYPE

LIMIT

CURRENT

ADD

Showing 11 to 20 of 166 entries

Previous

1

2

3

4

5

...

17

Next

Search

Operation button

Navigation



# Course Registration

- **Step 5**
  - **Scroll down** to view your list of registered courses.
  - **Repeat step 4** until all required courses are registered.
  - Click **DELETE** to cancel course registration.
  - Click **SLIP** button to overview your course registration slip.

12

Minimum Credits

18

Maximum Credits

12

Credits Registered

Pre-Requisite

Slip

button

ation

COURSES REGISTERED

		CODE	COURSE NAME	SECTION	STATUS		CREDIT HOUR(s)	
					COURSE	REGISTRATION		
1	✖	BFB40903	BUILDING MAINTENANCE	1		DT	3	
2	✖	BFC31602	CONTRACT AND ESTIMATION	1		DT	2	✖
3	✖	BFC43303	INTERGRATED DESIGN PROJECT	1		DT	3	✖
4	✖	BFC43604	FINAL YEAR PROJECT II	1		DT	4	✖
TOTAL CREDITS REGISTERED							12	

Click button print

Click **DELETE** button to cancel Course registration


Click **Slip** button to print slip





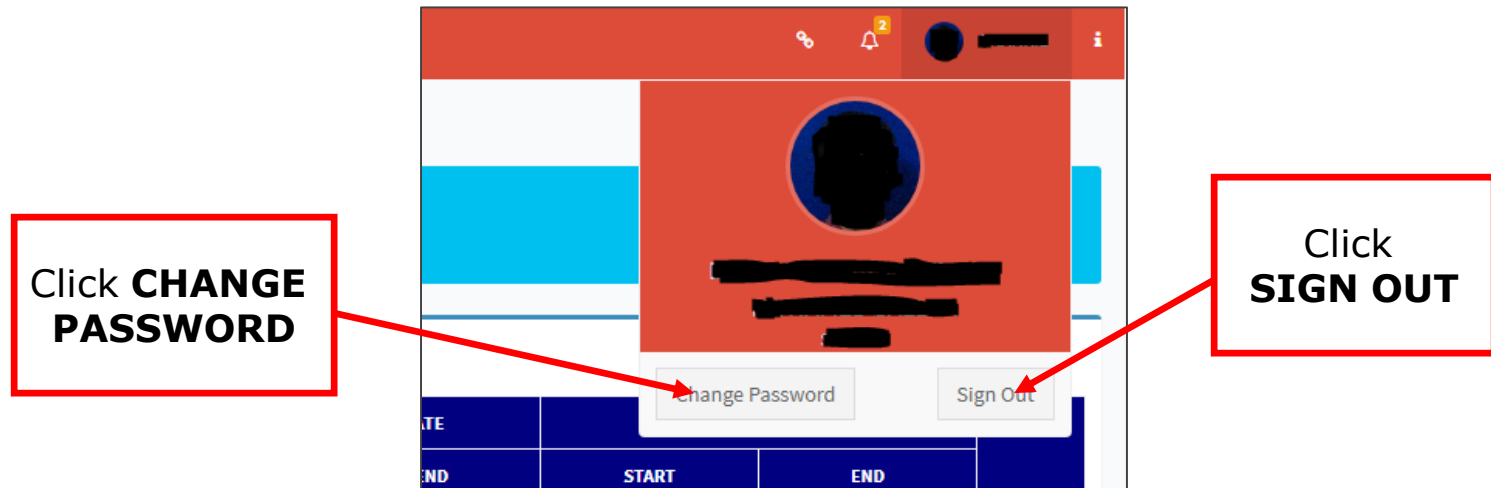
# Course Registration

- **Step 5**
  - Course registration slip will be displayed.
  - **Print, Save** or **Screenshot** your registration slip for future references.

COURSE REGISTRATION SLIP SEMESTER 1 SESSION 20172018						
 Universiti Tun Hussein Onn Malaysia		COURSE REGISTRATION SLIP SEMESTER : 1 SESSION : 20172018				
Name	[REDACTED]					
Matric No	[REDACTED]	IC/Passport	[REDACTED]			
Programme	BFF - BACHELOR OF CIVIL ENGINEERING WITH HONOURS		Faculty	F - FACULTY OF CIVIL AND ENVIRONMENTAL ENGINEERING		
NO.	COURSE CODE	COURSE NAME	SECTION	STATUS		CREDIT
				COURSE	REGISTRATION	
1	BFB40903	BUILDING MAINTENANCE	1		DT	3
2	BFC31602	CONTRACT AND ESTIMATION	1		DT	2
3	BFC43303	INTERGRATED DESIGN PROJECT	1		DT	3
4	BFC43604	FINAL YEAR PROJECT II	1		DT	4
TOTAL CREDITS REGISTERED (Excluded HS & TD Courses)						12

# ***IMPORTANT REMINDER***

- Student are **need to change the password after log into SMAPOnline for the first time.**
- Click **USER PROFILE MENU** at the top right of SMAPOnline.



- Please keep your password confidentially.
- Please **Sign Out** after completing your task.
- Ask for assistance from Faculty staf if you encountered problem while registration.