

CENTRE FOR GRADUATE STUDIES
UNIVERSITI TUN HUSSEIN ONN MALAYSIA
POSTGRADUATE STUDY DEFERMENT APPLICATION FORM
(This form is to be filled in TWO (2) copies)

SECTION A: STUDENT AND DEFERMENT DETAILS

NRIC / PASSPORT NUMBER	:												
MATRICULATION NUMBER	:												
FULL NAME	:												
FACULTY	:												
ACADEMIC PROGRAMME	:												
SEMESTER	:				SESSION				/				
TYPE OF REGISTRATION	:		FULL TIME					PART TIME					
MODE OF STUDY	:		RESEARCH										
			COURSEWORK										
			MIXED MODE										
PROPOSED DEFERMENT DURATION	:	SEMESTER				SESSION				/			
DURATION OF YOUR PREVIOUS SEMESTER DEFERMENT	:		ONE SEMESTER					TWO SEMESTERS					
			NOT APPLICABLE										
REASON FOR APPLYING A DEFERMENT OF STUDY	:		DEFERMENT OF STUDY DUE TO MEDICAL REASONS										
			DEFERMENT OF STUDY DUE TO NATIONAL INTEREST REASONS										
			DEFERMENT OF STUDY DUE TO PERSONAL REASONS										
*Submission of a medical certificate and other evidence is mandatory when applying for the deferment of study due to medical reasons. Medical certificates from private hospitals should be endorsed by UTHM Health Centre.													
ARE YOU THE RECIPIENT OF ANY EDUCATION SCHOLARSHIP OR RESEARCH FUNDING?	:		YES				*The submission of an official statement from the funding bodies, endorsing the approval of study deferment, is mandatory when applying for the deferment of study.						
	:		NO										
NAME OF FUNDING BODY	:												
STUDENT'S DECLARATION	:	<i>I hereby confirm that the information provided herein is accurate, correct and document submitted along with this application is genuine. I also hereby acknowledge and understand the financial implication towards the application of the deferment of study.</i>											

STUDENT'S SIGNATURE_____
DATE

SECTION B: APPROVAL BY INTERNATIONAL OFFICE (FOR INTERNATIONAL STUDENT ONLY)

Date of registration

UTHM International Office RECOMMEND / DO NOT RECOMMEND this application

Signature and official stamp

International office's comments / remarks:

Student's Declaration

I hereby confirm that I have been explained and I fully understand that:

- a) the approval of visa application / visa variation is at the discretion of Malaysian Immigration Department
- b) Should the application to the Malaysian Immigration department be REJECTED, the change of programme mode as approved would be AUTOMATICALLY REVOKED

____ (Student's signature)

Document submission prior to the change of visa

☐ YES
☐ NO

SECTION C: RECOMMENDATION BY SUPERVISOR (APPLICABLE FOR RESEARCH STUDENT ONLY)

I hereby acknowledge that the student has engaged in discussions with me regarding his/her application for the deferment of study. I recommend the approval of the said request, as it is deemed academically viable and in adherence to Section 15.1 (Deferment of Study) within the framework of the Postgraduate Studies Academic Regulations.

SIGNATURE AND OFFICIAL STAMP

DATE

SECTION D: RECOMMENDATION BY THE FACULTY

I hereby acknowledge that the faculty has thoroughly reviewed the application, and all documents submitted alongside the application are deemed to be true and genuine. The faculty recommends the approval of the request.

SIGNATURE AND OFFICIAL STAMP

DATE

SECTION E: APPROVAL BY THE DEAN OF CENTRE FOR GRADUATE STUDIES
☐

APPROVE

☐

DECLINE

Signature and official stamp

CGS'S COMMENTS/REMARKS

DATE: _____

SECTION F: OFFICE USE ONLY

DEFERMENT SHALL BE COUNTED IN THE NUMBER OF SEMESTER USED

☐ YES
☐ NO

LETTER ISSUED ON:

 DD MM YYYY

UPDATED TO SMP:

☐ YES
☐ NO

NUMBER OF REMAINING SEMESTER