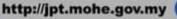


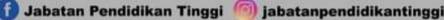
## BACK-TO-CAMPUS **PROCEDURES** FOR INTERNATIONAL STUDENTS

Updated: 24 September 2020

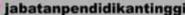


















Jabatan Pendidikan Tinggi TV

#### SOP ENFORCEMENT



## THE SOP MUST BE READ IN TANDEM WITH THE LATEST GAZETTED ORDERS, RULES AND GUIDELINES THAT ARE UPDATED BY THE GOVERNMENT FROM TIME TO TIME















\*\*This SOP is enforced at all HEIs operating in Peninsula Malaysia. For HEIs operating in the states of Sabah and Sarawak, its enforcement lies within the jurisdiction of the State Governments and their respective Immigration Departments.



#### NADMA, MOH DAN NSC

#### PROCEDURE EFFECTIVE 24 JULY 2020

Requirement to sign and submit an LOU to apply for a Travel Notice at Malaysian missions (embassies, high commissions and consulates) outside Malaysia

Requirement for international students to undergo a mandatory quarantine at a designated quarantine station for 14 days

COVID-19 screening tests at international students' home countries **NOT NECESSARY** before flying to Malaysia (this clause depends on the requirement of airline companies)

Requirement to undergo mandatory COVID-19 screening test at all INTERNATIONAL ENTRY CHECK POINTS upon arrival in Malaysia

\*THIS NOTICE IS THE LATEST PROCEDURE EFFECTIVE 24 JULY 2020



FROM BANNED COUNTRIES
ARE ALSO ALLOWED TO
ENTER MALAYSIA WITH THE
APPROVAL FROM
IMMIGRATION (IMI) VIA
REGISTRATION WITH EMGS.
IMI WILL NOT RECEIVE ANY
NEW APPLICATIONS FOR
STUDENT PASSES.

EFFECTIVE 10 SEPTEMBER 2020



\*THIS NOTICE IS THE LATEST PROCEDURE EFFECTIVE 10 SEPTEMBER 2020





### IMMIGRATION DEPARTMENT MALAYSIA

## ALLOWED TO APPLY FOR ENTRY INTO MALAYSIA

A VALID student pass and the international student is outside Malaysia

A student pass EXPIRED DURING MCO (STARTING FROM THE 1<sup>ST</sup> OF FEBRUARY, 2020) and the international student is outside Malaysia

NEW student pass application NOT FROM the countries in the ban list

#### **POSTPONED**

NEW student pass application from COUNTRIES IN THE BAN LIST

ALL DEPENDENTS of NEW AND EXISTING INTERNATIONAL STUDENTS

\*THIS NOTICE IS THE LATEST PROCEDURE EFFECTIVE 28 SEPTEMBER 2020



01

FULL QUARANTINE CHARGES WITHOUT ANY SUBSIDIES FROM THE MALAYSIAN GOVERNMENT UPON ARRIVAL IN MALAYSIA FOR EACH NON-MALAYSIAN INDIVIDUAL

02

COLLECTION OF PAYMENT FOR THE FULL QUARANTINE CHARGES BY MOH AT ALL INTERNATIONAL ENTRY CHECK POINTS IN MALAYSIA

03

**EFFECTIVE 24 SEPTEMBER 2020** 

CATEGORY	FEE
FIXED CHARGES (OPERATIONS COST OF QUARANTINE STATION)	RM 2,600.00
ACCOMMODATION (RM 150.00/NIGHT)	RM 2,100.00
COVID-19 SCREENING TEST (PCR)	RM 250.00
RTK ANTIBODY SCREENING TEST (13 <sup>TH</sup> DAY OF QUARANTINE)	RM 60.00

GRAND TOTAL: RM 5,010.00

\*THIS NOTICE IS THE LATEST PROCEDURE EFFECTIVE 24 SEPTEMBER 2020

#### RESPONSIBILITIES OF HEIS

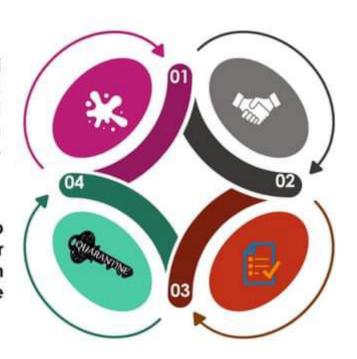


01

Identify students' personal and travel information and gingerly plan a safe and smooth entry into Malaysia and subsequently, the campus

04

Arrange logistics to pick up students who completed their mandatory quarantine from the quarantine stations to the campus



02

Verify students' information before EMGS escalate the application to IMI for approval

03

Inform students of the latest back-to-campus SOP in accordance with gazetted orders, rules and guidelines updated by the Government from time to time and ensure the students fully adhere to the SOP

#### INTERNATIONAL STUDENTS' RESPONSIBILITIES

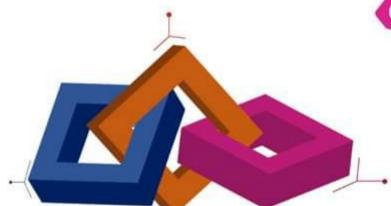


#### PRE-DEPARTURE

- Download, complete and sign a Letter of Undertaking and Indemnity (LoU)
- Obtain a Travel Notice from designated Malaysia missions outside Malaysia (embassies, high commissions and/or consulates) and an approval letter from the Director-General of Immigration (DGI)
- Present the Travel Notice obtained from Malaysian missions outside Malaysia to Airline Companies, Public Transportation Companies and Immigration Department Malaysia
- Download, activate and register personal details on MySejahtera application
- O5 All financial implications are to be fully borne by students

#### **UPON ARRIVAL**

- Present LoU to officers on-duty
- Undergo body temperature scan and COVID-19 screening test



#### POST-ARRIVAL

- Register at designated quarantine station
- Take care of own luggage and all personal belongings
- O3 Self-assess health on a daily basis in the designated room throughout the mandatory quarantine period

#### FLOWCHART FOR THE ENTRY OF INTERNATIONAL STUDENTS INTO MALAYSIA



PRE DEPARTURE STUDENTS COMPLETE
PERSONAL DETAILS ON
EMGS E-REGISTRATION
SYSTEM



EMGS APPLIES FOR ENTRY APPROVAL LETTERS FROM THE DIRECTOR-GENERAL OF IMMIGRATION (DGI)

✓ Students will have to download their Student Entry Approval Letter from EMGS's e-registration system to present it at the entry checkpoint upon arrival. STUDENTS RECEIVE THEIR ENTRY APPROVAL LETTERS THROUGH THE EMGS E-REGISTRATION SYSTEM



DOCUMENTS AND LETTER OF UNDERTAKING AND INDEMNITY (LoU) VIA E-MEL WITHIN 3 DAYS OF FLIGHT DEPARTURE DATE



MALAYSIAN EMBASSIES, HIGH-COMMISSIONS AND/OR CONSULATE ISSUE TRAVEL NOTICE VIA E-MAIL



EMGS PROVIDES NADMA / MOH WITH THE LIST(S) OF STUDENTS WHO WILL ARRIVE IN MALAYSIA



EMGS: https://visa.educationmalaysia.gov.my/

#### LETTER OF UNDERTAKING AND INDEMNITY (LoU):

- (i) Ministry of Foreign Affairs (MOFA): www.kln.gov.my
- (ii) National Disaster Management Agency (NADMA): www.nadma.gov.my
- (iii) Immigration Department Malaysia (IMI): www.imi.gov.my
- (iv) Ministry of Health (MOH): www.moh.gov.my
- (v) Ministry of Transport (MOT): www.mot.gov.my
- (vi) Ministry of Tourism, Arts and Culture (MOTAC): www.motac.gov.my

ADDRESSES OF MALAYSIAN EMBASSIES / HIGH COMMISSIONS / CONSULATES OUTSIDE MALAYSIA:

https://www.kln.gov.my/web/guest/malaysianmission

✓ Important travel information (date and time of flight, flight number, etc.) and a health self-declaration are to be registered latest by 24 hours from departure time.



AND ACTIVATE THE

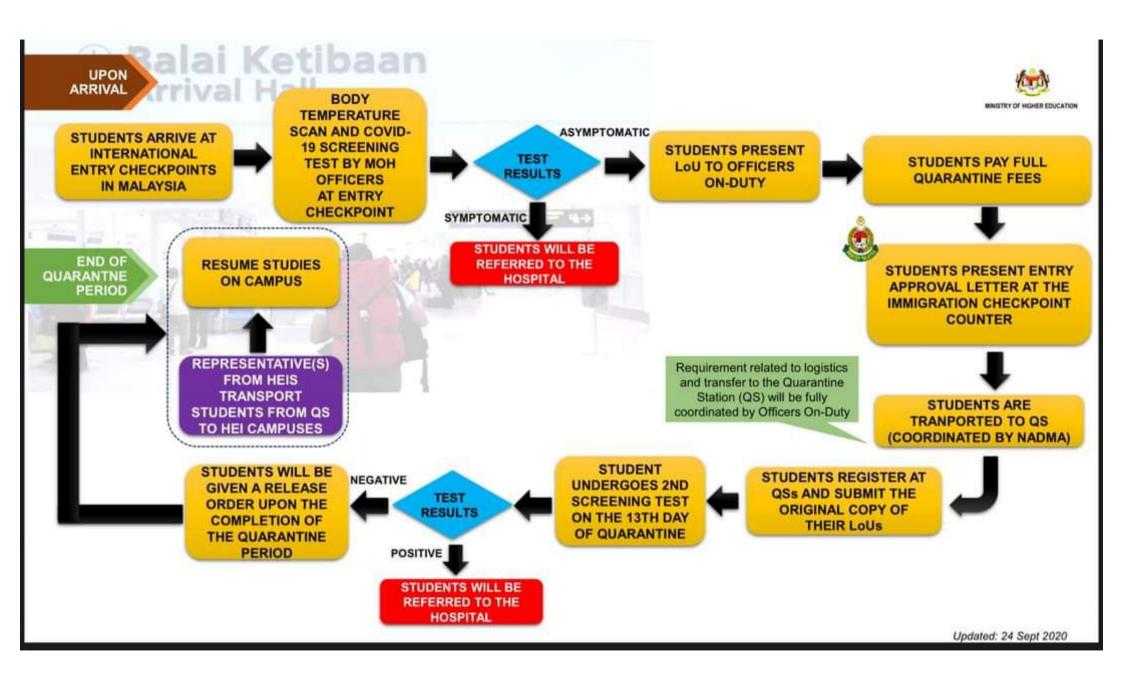
MYSEJAHTERA

APPLICATION 3 DAYS

PRIOR TO ARRIVAL

STUDENTS PRESENT THE TRAVEL NOTICE UPON CHECK-IN AT THE AIRPORT

JOURNEY TO MALAYSIA





# THAT'S ALL FOR NOW, THANK YOU....



Level 4

Education Malaysia Division
Department of Higher Education
Ministry of Higher Education
Level 4, No. 2, Tower 2, Jalan P5/6, Precint 5
62200 Putrajaya
Malaysia